

To: All Members and Substitute Members of  
the Overview & Scrutiny Committee -  
Value for Money & Customer Service  
(Other Members for Information)

When calling please ask for:  
Amy McNulty, Democratic Services Officer

**Policy and Governance**

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Calls may be recorded for training or monitoring

Date: 16 March 2018

**Membership of the Overview & Scrutiny Committee - Value for Money & Customer Service**

Cllr John Williamson (Chairman)  
Cllr Mike Band (Vice Chairman)  
Cllr Brian Adams  
Cllr Nicholas Holder  
Cllr Peter Martin

Cllr Stephen Mulliner  
Cllr Nabeel Nasir  
Cllr Libby Piper  
Cllr David Round

**Substitutes**

Cllr Liz Townsend  
Cllr Richard Seaborne

Cllr Jerry Hyman

**Members who are unable to attend this meeting must submit apologies by the end of Monday, 19 March 2018 to enable a substitute to be arranged.**

Dear Councillor

A meeting of the OVERVIEW & SCRUTINY COMMITTEE - VALUE FOR MONEY & CUSTOMER SERVICE will be held as follows:

DATE: MONDAY, 26 MARCH 2018

TIME: 7.00 PM

PLACE: COMMITTEE ROOM 1, COUNCIL OFFICES, THE BURYS,  
GODALMING

The Agenda for the Meeting is set out below.

Yours sincerely

ROBIN TAYLOR  
Head of Policy and Governance

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## **Waverley Corporate Plan 2016-2019**

### **Priority 1: Customer Service**

*We will strive to deliver excellent, accessible services which meet the needs of our residents.*

### **Priority 2: Community Wellbeing**

*We will support the wellbeing and vitality of our communities.*

### **Priority 3: Environment**

*We will strive to protect and enhance the environment of Waverley.*

### **Priority 4: Value for Money**

*We will continue to provide excellent value for money that reflects the needs of our residents.*

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### **Good scrutiny:**

- is an independent, Member-led function working towards the delivery of the Council's priorities and plays an integral part in shaping and improving the delivery of services in the Borough;
- provides a critical friend challenge to the Executive to help support, prompt reflection and influence how public services are delivered;
- is led by 'independent minded governors' who take ownership of the scrutiny process; and,
- amplifies the voices and concerns of the public and acts as a key mechanism connecting the public to the democratic process.

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## **NOTES FOR MEMBERS**

Members are reminded that contact officers are shown at the end of each report and members are welcome to raise questions etc in advance of the meeting with the appropriate officer.

### **AGENDA**

1. **MINUTES** (Pages 7 - 16)

To confirm the Minutes of the Meeting held on 22 January 2018 and the Special Meeting held on 19 February 2018 (to be laid on the table 30 minutes before the meeting).

2. **APOLOGIES FOR ABSENCE AND SUBSTITUTES**

To receive apologies for absence and note any substitutions.

**Members who are unable to attend this meeting must submit apologies by the end of Monday 19 March 2018 to enable a substitute to be arranged, if applicable.**

3. **DECLARATIONS OF INTERESTS**

To receive Members' declarations of interests in relation to any items included on the agenda for this meeting, in accordance with Waverley's Code of Local Government Conduct.

4. **QUESTIONS FROM MEMBERS OF THE PUBLIC**

The Chairman to respond to any written questions received from members of the public in accordance with Procedure Rule 10.

5. **PROPERTY INVESTMENT STRATEGY**

The report (to follow) presents a revised Property Investment Strategy and proposes delegations to the Executive to progress general fund investment opportunities. The report also sets out a revised composition for the Investment Advisory Board to strengthen the governance in the decision making for property investments.

The Property Investment Strategy will be circulated to the Committee following the final meeting of the Property Strategy Working Group on 19 March 2018.

**Recommendation**

**It is recommended that the VfM O&S Committee considers the report and Strategy and makes comments and observations to the Executive.**

6. TREASURY MANAGEMENT FRAMEWORK 2018/19 (Pages 17 - 34)

This report sets out the proposed Treasury Management Framework for 2018/19, comprising:

- revised Treasury Management Policy;
- 2018/19 Treasury Management Strategy;
- 2018/19 Treasury Management Investment Strategy; and
- Prudential Indicators for 2018/19 to 2020/21.

Recommendation

**That the Value for Money Overview and Scrutiny Committee considers the Treasury Management Strategy and passes any comments and observations to the Executive.**

7. REPORT OF THE CAPITAL EXPENDITURE PROCESS AND MANAGEMENT REVIEW GROUP (Pages 35 - 108)

The report details the findings of the Capital Expenditure Process and Management Review Working Group and the recommendations made as a result of the review.

Recommendation

**It is recommended that the Committee considers the report and endorses the recommendations made by the Working Group.**

8. BUDGET STRATEGY WORKING GROUP (Pages 109 - 118)

To receive the scoping document for the Budget Strategy Working Group.

Recommendation

**It is recommended that the Committee endorses the scoping document and agrees the membership of the Working Group.**

9. COMMUNITY INFRASTRUCTURE LEVY (CIL) - UPDATE PAPER (Pages 119 - 120)

To provide an update on the Community Infrastructure Levy (CIL) and to outline the Committee's role in reviewing the Governance Arrangements.

Recommendation

**It is recommended that the update report be noted and the Committee agree to add CIL Governance Arrangements to its work programme with a view to receiving a report to its June meeting.**

10. PERFORMANCE MANAGEMENT REPORT QUARTER 3, 2017/18 (OCTOBER - DECEMBER 2017) (Pages 121 - 130)

This report provides an analysis of the Council's performance in the third quarter of 2017/18 in the service areas of Finance, Strategic HR and Complaints. Annexe 1 to the report details performance against key indicators.

Recommendation

**It is recommended that the Value for Money & Customer Service Overview and Scrutiny Committee considers the performance figures for Quarter 3 and agrees any observations or recommendations about performance and progress towards targets it wishes to make to the Executive.**

11. COMMITTEE WORK PROGRAMME (Pages 131 - 146)

The Value for Money and Customer Service Overview and Scrutiny Committee, is responsible for managing its work programme.

The work programme includes items agreed at previous meetings and takes account of items identified on the latest Executive Forward Programme (Annexe 2) as due to come forward for decision.

A Scrutiny Tracker has been produced to assist the Committee in monitoring the recommendations that have been agreed at its meetings. The Tracker details the latest position on the implementation of these recommendations and is attached as Part C of the work programme.

Recommendation

**Members are invited to consider their work programme and make any comments and/or amendments they consider necessary, including suggestions for any additional topics that the Committee may wish to add to its work programme.**

12. EXCLUSION OF PRESS AND PUBLIC

To consider the following recommendation on the motion of the Chairman:

Recommendation

That pursuant to Procedure Rule 20 and in accordance with Section 100A(4) of the Local government Act 1972, the press and public be excluded from the meeting during consideration of the following items on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during the items, there would be disclosure to them of exempt information (as defined by Section 100I of the Act) of the description specified in the appropriate paragraph(s) of the revised Part 1 of Schedule 12A to the Act (to be specified at the meeting).

**Officer contacts:**

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